



ROGERS
SOCIETY



Rogers Elementary Out of School Care Society's 2018/19

Annual General Report

December 6, 2019

Board Chair Report

It is hard to believe that another year has already gone by and we are here at the Winter Warm Up for 2019. This year our lovely Centre has seen lots of changes and upgrades which have been much needed and we have been so pleased with how things have turned out.

As you know, with the substantial increase in rental fees and the loss of services from the School District, our Centre Director, Board and Staff continue to review how the Centre operates and our continually looking for creative ways to increase revenue and offset costs, while maintaining our focus on providing excellent out of school care programming. Our incredible Centre Director Amber, continues to develop programming which will lead the Centre towards further connectedness within the Rogers Community. As we move into 2020, we will continue to see the addition of community minded programs and services along with facility rentals that help to grow our community.

As a Board, we will continue to uphold the Society's Constitution, Mission and Values and provide guidance and support to Amber and the Centre. These are the Board's Terms of Reference, and we are committed to upholding them to our best abilities. Finally, I wanted to end this message with a heartfelt thank you to our board members who volunteer their time and energy to support and contribute to the overall success of the Centre, your time, support and contribution is appreciated.

Thank you Amber and all of the Staff who work tirelessly everyday with our children! Your care and empathy are truly amazing. I look forward to an exciting 2020!

Sincerely,

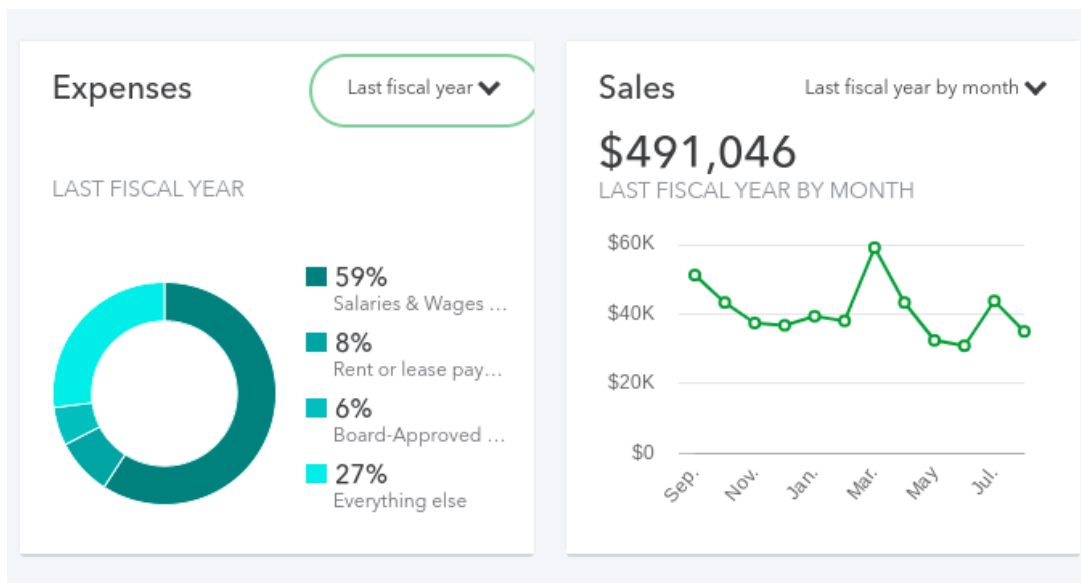
Tracey Schmitz

Current Board Chair

Finance Report

The Centre's financial position in 2018–2019 was solid. Key staff joined our team and while still remaining licensed to ratio, administrative staff continued to work in all areas to conserve resources. With the wear and tear on our floors increasing and SD 61's refusal to help fix the hazardous areas, the board decided to replace the floors, centre-wide, save for Room 4 (The Recreation Room). The \$30K decision has proven to be helpful in increasing our facility rentals and keeping the rooms looking clean and clear.

The following charts give a high-level overview of the Centre's revenues and expenses for the year:



In the coming 2020–21 year, our focus will be on strengthening our core staff, seeking out new High 5 programming and training options, increasing our facility rental income to offset the continued rental increases from SD61 and streamlining our operating expenses.

Barb & Amber

Bookkeeper & Executive Director

Administration Report

Our office is constantly evolving as we welcome in new opportunity this year in our administration, community, and regular programming. We continue to grow with new staff, families, and community members who are making full use of our space through a variety of ways.

Though we are still currently using our Sandbox software, as we continue to grow we are learning that Sandbox does not cover all of the specific administrative tasks that we need to succeed. We have piloted a new software called Amilia in our community portfolio, and this software is used by recreational centres and other facilities across Canada. The best benefit to using Amilia is that payments, contracts, and registrations are all fully automated which means it gives the parent / buyer full capabilities to register and pay upfront without the in-between process of phoning into our office to complete payment and confirm registration. Amilia has been fully embedded onto our website as well, which means that we can direct online traffic into a single point of focus for all of our community and licensed programs. We are still fine tuning some of the licensing requirements to be implemented into Amilia, but our intention is to be fully transferred over in time for re-registrations for September 2020/21 school year this upcoming March 2020.



Another very exciting growth in our administrative team is that through automation, we will be able to collaborate more effectively with our community and licensed program teams to build our online presence. We have

updated and merged our two websites into www.rogerssociety.org, and will be scheduling in photoshoots to photograph our wonderful centre for facility rentals. We envision this community hub being booked and used 7 days a week for rentals, classes, and licensed programs. We have this space and we want to ensure our local community is aware that we exist and are able to host them for all of their events.

It is an absolute pleasure to see so much positive growth in our administration team, and we are hopeful that this upcoming year will provide further streamlined potential to broaden our local and city-wide outreach!

Daniel C.

Administrative Coordinator

Operations Report

It has been another busy year for the Centre, and this marks my 15th year of employment at Rogers Society, I have really enjoyed being part of the coordination team this year! I have seen so many new and positive changes brought forward to the Centre.

During the summertime Room 3 received a wonderful new paint job. Over the last 2 years our wonderful team has worked hard to take ownership of the custodial duties around the Centre, and our work has



resulted in a very positive outcome! Also this summer we had brand new floors put in room 1, 2, and 3. They have really brightened up our centre. At the beginning of this school year we got new round tables and chairs, and also bench seating in room 1. Since we have the flooring the done and painting done in room 3, we have seen an increase in the rentals. More recently, Room 4 got a new splash of color for the accent wall.

This year we hope to add more usable storage, and upgrade our kitchen space.

Thanks for being part of our community,

Sarah Palliser

Operations Coordinator

Licensed Programs Report:

Licensed Before and After School Care, Extra Care Days and Camps

It has been another awesome year for our licensed programs. We have seen increased enrollment for our Before and After School Care, Extra Care days and Camps. The rooms in our Centre have also been redesignated. Room 1 is now called the Great Room, room 2 is the Auditorium, room 3 is the Heather Tunkow Art Room, and Room 4 is the Recreation room.

As the Centre is surrounded by many natural settings we emphasize the importance of spending a lot of time outdoors, rain or shine. There is no substitute for fresh air. We also walk to Swan Lake and hike up Christmas Hill several times during the year. For trips further afield we use our Centre bus. With the bus we visit the best playgrounds Victoria has to offer as well as hike local nature trails and explore a variety of different beaches. We have discovered that nature provides the best playground.

Inside the Centre we like to encourage children to be themselves and explore their own creativity. We offer a wide variety of open ended activities and provide many different materials for the children to explore with. These range from the ever popular Lego and playdough to Magnatiles, Kinetic sand, and many other new and innovative products out on the market. In the art room, children are inspired to think outside the box and as a result many unique masterpieces are created.



Our seasonal camps were also a big hit. Some of the highlights included pony rides, dragon boats, taking in a HarbourCats game, checking out the Mt Doug cave, and making our own monster movie at the Goldstream campground. We are really looking

forward to this years camps and look forward to adding new and exciting trips and activities as well as including some of our past favourites.

Thank you all for joining us at the Centre! We look forward to making more fun and exciting memories for the children in the coming year.

Take care and have fun!

Glenn Perlstrom, ECE

Licensed Program Coordinator

HIGH FIVE Report:



In April 2018, I took my first HIGH FIVE course: Principles of Healthy Child Development and I was excited to bring what I learned back to our Centre!

Roger Society became a Registered HIGH FIVE® Organization in July 2019 and since then we have incorporated the HIGH FIVE Principles into our Community Programs: Active Play, Soccer for Beginners and Multi Sport Lessons.

HIGH FIVE® is Canada's quality standard for children's programs. Today, HIGH FIVE holds true to the five Principles of Healthy Child Development that the research indicates are essential for quality programs:

1. *A Caring Adult*
2. *The opportunity to make Friends*
3. *The opportunity to Play*
4. *The opportunity to Master Skills*
5. *The opportunity to Participate*



Research shows that children's experiences in sport and recreation programs have a life-long impact. Positive experiences help children become more confident, likely to remain physically active throughout their lives and contribute more to the community. Our goal is to incorporate HIGH FIVE into ALL of our programs and to share the word on what HIGH FIVE training has to offer.

HIGH FIVE training was not very accessible on Vancouver Island due to the low number of local Trainers. That's when I decided I wanted to become a

Trainer! I completed a 4 day course in Burnaby this past September and have now delivered my first course in Principles of Healthy Child Development on November 2, 2019.

Our goal is to get as many of our staff trained in HIGH FIVE and to grow the number of courses we deliver annually to the Greater Victoria area. Visit our website to register for future programs and workshops: www.rogerssociety.org

Shannon Phelps

High 5 Coordinator

Community Report

Last year at this time we were just beginning to envision a new goal to become a vibrant hub for the Rogers local community. Our team has been working hard over the past year to lay the tracks for what's to come.

We've made connections with local community groups such as North Quadra Community Association and Saanich Neighbourhood Place, as well as other organizations working on local community development. We continue to work to build these relationships with a view of serving our neighbourhood better. We conducted a Community Program Input Survey this fall and will be using the feedback we received to inform our future programs.

We've seen great growth in our existing community programs, particularly Kitten Mitten Theatre Co. and our new sport programs: Active Play, Soccer for Beginners and Multi Sport Lessons. Our Youth Nights have been running on the last Friday of the month and have included activities such as Laser Tag, Spa Night, Beach Party and Ghost Hunting. We also had a Youth Getaway to Tsawwassen Mills that was a huge hit!

In addition to the programs we are already running, we are endeavoring to see our Centre used to broaden benefit to the community through facility rentals. Our Centre can be booked on evenings and weekends at affordable rates. Our bus is also available to rent for school or community use. We have been happy to see the number of rentals grow this year.

We are part of Festival of Trees again this year in efforts to fundraise for BC Children's Hospital. Our OSC kids made decorations for the tree and we will be accepting donations through the holiday season. We have also enjoyed being a part of local events in our community such as Car Free YYJ and Music in the Park at Beckwith.

Community members can now keep up to date with what is happening here at the Centre by following @rogerssociety on Facebook, Instagram and Twitter!

Shannon Phelps
Community Coordinator

Director's Report

Thank you for another incredible year of growth at The Centre! We have expanded our services, thrown open our doors to allow facility rentals of all kinds and welcomed new staff to stabilize our programs. We installed new signs to better mark our location, wrapped our school bus with logos and our new tagline: *Community Programs, Facility Rentals, Camps & Out of School Care*. As we are no longer sustainable as just a licensed child care centre, we've continued to raise our profile and look for ways to offset rising costs. We are collaborating with other non-for-profit organizations to ensure our space is

used in benefit to the community and we hope to have more free and low-cost programming available soon.

We decided to join Buy Social, a nationwide social enterprise organization with the goal to educate, advocate and engage social suppliers and purchasers from across governments, institutions and corporations to advance social procurement policies and practices. In our need to diversify our community activities, we wanted to ensure our values for social impact and community success aligned with other organizations seeking best practice. Also, as a rental facility, we wanted to ensure our rentals aligned with local and provincial social procurement requirements.



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Additionally this year, we recognized the digital systems we've had in place were no longer sufficient. We researched new administrative platforms and found one better suited to a community centre. The plan is to migrate all of our administration to this platform in January 2020 so you will soon be able to register and pay for programs ONLINE! (We are so very excited to offer this substantial upgrade!)

There is so much that goes on behind the scenes at The Centre but our hope is that we make it look effortless. We know for many of our members, the out of school care is of paramount importance and we agree. It will always be a top priority as we diversify.

Amber McMillan

Executive Director

Rogers Society 2018 AGM

Members Present: Vince Greco, Kim Evelyn, Robin and Michelle Schadt, Kim and Mike Moore, Charlene and Henry Kwan, Sanjeev Anand, Rita Bhandral, Erin Hoey, Christopher Wright, Treena and Korey Anderson, Chris Davis, Karen and Brad Walsh, Christine Barry, Alex McCuaig, Michelle Peterson, Mike and Joanne Beinder, Bahar Javadi, Candace Rempel, Cherie Wilson, Chris and Joanna Ronald, Yonas Dibike, Sharlene and Dave Vunic

Board Members Present: Sadie Greco, Regan Pemberton, Jane Rizhanovsky, Lorena Milkert, Tracey Schmidt

Agenda

Messages from staff:

- Glenn spoke about the current programs at the Centre: Kitten Mitten theatre, Youth Nights, more integration with Rogers School, and drop-in care
- Caitlin spoke about her role as Community coordinator, and how we can expand our outreach into the community. The Centre supported the Festival of Trees, new programming such as birthday parties, cooking classes, Monday morning community coffee times, and holiday light tours.
- "Rogers Society" - the new name for the Centre. It's always been the name of the Society, but the new Rogers Society.org website is more for our community exposure. There are pages for facility rentals, community programming, and of course childcare.

Review of previous year's minutes:

- Alex MacCuaig moves to approve the minutes as read. Karen Walsh seconds. Minutes approved, and the motion carried.

Financials:

- Lorena went over the yearly financials. The Centre is very healthy financially
- Our focus next year is on retaining core staff, and exploring different programming options to continue on-track

Appointment of the 2019 Board:

- Sadie Greco is stepping away from the Board after 4 years of service.
- The existing Board members have chosen to remain in service for another year.
- Karen Walsh moves we approves the Board members as shown. Chris Wright seconds. Motion carried.

Meeting adjourned at 6:20 pm.